

Central Missouri Area Agency on Aging  
Board of Directors Meeting  
November 8, 2011

\*\*\*\*\*

**Board Members Present:**

Audrain – Fred West	Laclede – Kenneth Helton
Boone – Kenny Harrison	Maries – Melanie Yoakum
Callaway – absent	Miller – Lorraine Dowler
Camden – James Kitterman	Moniteau – James Canter
Cole – Pat Donehue	Morgan – Bob Raines
Cooper –Joanna Hughes	Osage – Dorothy Helmig
Crawford – Elinor Snelson	Phelps – Maxine Palmer
Dent – James Boulware	Pulaski – Paul Beydler
Gasconade – Robert Niebruegge	Washington – James Weaver
Howard – Debra Miller	

\*\*\*\*\*

**Staff Present:**

Jean Leonatti                      Robin Cadwell

\*\*\*\*\*

President Snelson called the meeting to order at 10:30 a.m. Roll call was taken and a quorum was present.

James Weaver moved to approve the agenda; seconded by Fred West; agenda approved.

Lorraine Dowler moved to approve the July 12, 2011 minutes as printed; James Kitterman seconded; motion passed.

**New Business:**

**Distribution of Orientation Manuals:** Entirely new manuals were handed out. Jean reviewed the updated budget on file with the State. Program categories stayed basically the same, but working capital significantly decreased due to funding reduction. Jean explained the reasons for this decrease and the affects it will have on the agency.

**Distribution and Review of FY11 Annual Report:** Jean reviewed and explained this report to the Board. The report showed where our services are being used. Jean reviewed a series of charts, graphs and pie charts that showed the breakdown of which programs served which clients and the breakdown of service expenditures. The largest program continues to be the meal program. Some charts showed the past and continuing trends of our meal programs. Discussion followed on how senior centers need to change services/programs and cut/control costs to survive these trends. The new Medicare MIPPA program has been very successful in reaching new clients.

**Distribution and Review of FY11 Monitoring Reports:** Jean reviewed the reports on all five client programs. (Transportation, Respite, Care Coordination, Ombudsman and Senior Center/Nutrition) These reports help show where programs need to be altered to better serve our clients. Discussion followed on the Senior Center/Nutrition programs and their individual breakdown of expenses and revenue resources.

**Customer Satisfaction Survey:** This new State survey will be done in November and December on 10% of our home delivered meal clients.

**Policy Changes: Transportation Vendors-**new policy will be to accept applications only once a year. Robert Niebruegge moved to accept this new policy; Fred West seconded: motion passed.

**For Profit Businesses at Senior Centers:** New policy was proposed to permit businesses to come to senior centers to present educational-non selling programs with definite guidelines to be followed. James Weaver moved to accept new policy; Paul Beydler seconded; motion passed.

**Summit Conference Report:** James Boulware, Pat Donehue, Fred West and Bob Niebruegge presented their experiences at this year's conference.

**Director's Report:** Health insurance premium proposal was a 2.9% increase over last year with 2% of the increase being waived for early sign-on and the remaining .9% being dropped. Therefore, no premium increase for the agency or employees will occur. The FY11 audit is done and could be presented at the December board meeting.

Motion to adjourn was made by Bob Raines; seconded by Maxine Palmer and meeting was adjourned.

Our next meeting will be December 13, 2011.