

Central Missouri Area Agency on Aging
Board of Directors Meeting
July 13, 2010

Board Members Present:

James Kitterman	Camden	Debra Miller	Howard
Kenneth Helton	Laclede	James Canter	Moniteau
Lorraine Dowler	Miller	Dorothy Helmig	Osage
Fred West	Audrain	Elinor Snelson	Crawford
Mack Brushwood	Boone	James Boulware	Dent
Kenneth Harrison	Boone	Robert Niebruegge	Gasconade
Pat Donehue	Cole	Maxine Palmer	Phelps

Staff Present:

Jean Leonatti Nancy Welty Sharon McCleery

President Canter called the meeting to order at 10:30 a.m. Roll call was taken and a quorum was present. Paul Beydler, Joanna Hughes, Melanie Yoakum and Jim Weaver had given notification they would be unable to attend.

Lorraine Dowler moved to approve the Agenda. James Kitterman seconded the motion; motion passed unanimously.

Elinor Snelson moved to approve the May 10, 2010 minutes as printed. Mack Brushwood seconded the motion; motion passed unanimously.

Unfinished Business:

1. Follow up on FY11 Vendor Responses:

Jean Leonatti reported to the Board that the information requested from respite vendors had been received except Four Seasons. No vendor contract has been issued to them yet.

New Business:

1. Gasconade County Advisory Council Nomination:

The local council of the Owensville Senior Center has recommended Brenda Limberg fill the vacancy for the CMAAA Advisory Council member for Gasconade County. Bob Niebruegge moved to accept the recommendation. Mack Brushwood seconded the motion; motion passed unanimously.

2. FY11 Budget Reductions:

Jean Leonatti advised the Board of the “with-hold” for the fiscal year beginning July, 2010 (FY11) announced by Governor Nixon. This will be a reduction in revenue of approximately \$162,000 for CMAAA. CMAAA staff is recommending the following reductions and changes to the FY11 budget in order to have a balanced budget:

- Reducing central office travel. Mileage reimbursement rates are lower than a year ago. This results in a proposed reduction of.....\$14,000.00
- A portion of the salary for the Area Services Director, Kate King, can be taken from the Special Chronic Disease Grant which she will be implementing.....\$9,000.00
- The unanticipated funding increases CMAAA received at the end of FY10 and were unbudgeted to carry over into FY11 in case CMAAA did receive funding cuts. The unrestricted portion of these unbudgeted funds can be assigned to close the gap in funding for the meals program..... \$90,000.00
- The respite vendor program was under-spent by approximately \$42,000. This budget can be reduced by \$24,000 without reducing client service.....\$24,000.00
- The transportation program was under-spent by approximately \$42,000. This budget can be reduced by \$24,000 without reducing client service. The agency has not yet received the MEHTAP transportation allocation from the state; if that revenue is reduced there may be a further reduction in this service which will affect our ability to continue serving existing clients.....\$24,000.00

Total Additional Reductions for FY11 \$162,000.00

President Canter opened the floor for a motion to accept the FY11 Budget Reduction Recommendations from staff to bring about a balanced budget for FY11. Debra Miller so moved; Maxine Palmer seconded the motion. Motion passed unanimously. Bob Niebruegge commended the staff for their diligence in balancing the budget.

3. CEO's Report:

- Jean distributed and clarified two graphs:
 - CMAAA Governmental Funding Comparison 2008-2011 – This graph compares the total moneys received including temporary and ongoing as opposed to only ongoing funding through the years of 2008 – 2011.
 - CMAAA Breakdown by Governmental Funding Source 2008-2011 - This graph gives structure to the sources of funding for CMAAA through the years of 2008-2011. The graph indicates the loss of funds from the state level which, in turn, affects our meal programs; and the gain and loss from ARRA funds.
- Cards with information on the annual Show Me Summit on aging and health were distributed for the convenience of scheduling the dates.
- There is hope the auditing contracts for FY09 and FY10 for the Area Agencies on Aging are being awarded this week.
- President Canter announced the Executive Board will meet after the Board Meeting to discuss the Chief Executive Officer's annual evaluation.

4. Seating of Newly Elected and Returning Board Members:

Kenny Harrison was introduced and seated as the new Board member from Boone County. Mack Brushwood, retiring from the same position after five years, was thanked for his many years of service and presented a thank you gift of appreciation.

Lorraine Dowler from Miller County, Jim Ringland from Callaway County, Debra Miller from Howard County, Dorothy Helmig from Osage County and Bob Niebruegge from Gasconade County were re-elected in their respective counties.

5. Nominating Committee Report:

The Nominating Committee (Jim Boulware, Debra Miller and Bob Raines) proposed the following slate of officers for FY11:

President – Elinor Snelson (Meramac Region)

First Vice President – James Canter (Mid-Missouri Region)

Second Vice President – James Kitterman (Lake Ozark Region)

6. Election of Officers:

President Canter recommended Robert's Rules of Order be suspended and the slate of officers for FY11 be elected as a group. Bob Niebruegge moved to accept the recommendation. Bob Raines seconded the motion; motion passed.

7. Election of Regional Executive Committee Members:

Kenneth Helton was elected by the Lake Ozark Region; Fred West was re-elected by the Mid-Missouri Region, and Bob Niebruegge was re-elected by the Meramec region to serve as additional members on the Executive Committee.

Mack Brushwood spoke briefly to the Board about his retirement and the challenges of the elderly in the future. He thanked the board for the parting gift.

The retiring officers, Jim Canter, Lorraine Dowler and Jim Kitterman, were presented gifts for their work.

Jim Canter passed the gavel to Elinor Snelson.

The meeting adjourned at 11:30 p.m. and lunch was served.