

Central Missouri Area Agency on Aging  
Board of Directors Meeting  
May 12, 2009

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**Board Members Present:**

James Kitterman	Camden	Harold E. Maier, Jr.	Cooper
Charlotte Medley	Laclede	Debra Miller	Howard
Lorraine Dowler	Miller	James Canter	Moniteau
Bob Raines	Morgan	Elinor Snelson	Crawford
Paul Beydler	Pulaski	James Boulware	Dent
Harold Enslin	Audrain	Robert Niebruegge	Gasconade
Mack Brushwood	Boone	James Weaver	Washington
Pat Donehue	Cole		

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**Staff Present:**

Jean Leonatti    Leilani LaCasse    Kate King    Sharon McCleery    Nancy Welty

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President James Canter called the meeting to order at 11:00 a.m. Roll call was taken and a quorum was present. Melanie Yoakum and Dorothy Helmig had given notification they would be unable to attend.

Lorraine Dowler moved, seconded by Elinor Snelson, to approve the agenda. Motion passed.

Jim Weaver moved, seconded by Lorraine Dowler, to approve the March 10, 2009 minutes as printed. Motion passed.

**Unfinished Business**

1. Committee Assignments

The new Committee Assignments, based on the expertise and interest of each Board Member, were accepted by consensus.

2. Funding Updates

a. Older Americans Act. FY09 - The Federal Budget for 2009 has been approved. New allotments for the AAAs indicate slight increases in IIIB and IIIC (food programs). This amounts to approximately \$32,000 for our agency.

b. ARRA (economic stimulus) - There are three “pots” of economic stimulus money coming to the state:

1) Money that is already designated for certain Federal Programs, including money for the Older American’s Act meal program. The state can either reject or accept the money, but it has to be used as designated.

2) Budget Stabilization Money to take care of any shortfalls in state government

3) Capital Improvement Money to be used to create new jobs

c. Missouri General Revenue FY10 – The Legislature cut 1.5 million dollars for FY10 from our home delivered meal program. They are replacing that with 1.9 million dollars in Older American’s Act designated ARRA funds for FY10. Since ARRA funds will not be available in FY11, this could mean a loss of 1.5 million dollars statewide.

d. Medicaid and USDA Cash Because of the upgrade in tracking Medicaid meals by the agency, Medicaid money is higher than what was budgeted. USDA Cash for eligible meals is normally under estimated by the State Government, resulting in more money at the end of the year.

## New Business

### 1. Governance/Program Committee Report – award of FY10 – Respite contracts

The Governance/Program Committee met previous to the Board Meeting to review the Respite bid responses. Lorraine Dowler, Chairperson of the Committee, Harold Enslin, Paul Beydler, Pat Donehue and Jim Weaver were in attendance. The committee recommended the awarding of contracts, contingent upon favorable responses to specified questions, to HomeCare of Mid-Missouri, Missouri Home Care, NECAC, Oxford, Pyramid Homemaker Service, Inc. and Services for Independent Living. Phelps Regional Home Care was non-responsive. Lorraine Dowler moved the Board accept the recommendation of the committee; Jim Weaver seconded the motion. Motion passed. The committee commended Kate King for her tremendous effort in the preparation of information for the committee meeting.

Lorraine Dowler also reported all transportation providers requested contract extensions.

### 2. Spring Election Update – May 19, 2009

There are contested Board elections in Audrain County and Phelps County and one contested Advisory Council election in Crawford County. Once the election has been held, Jean Leonatti will provide to the Nominating Committee (James Boulware, Bob Raines and Harold Enslin) a listing of eligible Board Members.

### 3. Camden County Request

The Camden County Senior Citizens Association Board of Directors recommended changes be made to the *CMAAA Procedure for Service Termination or Denial*. The CMAAA Board reviewed each recommendation and acknowledged minor changes and additions in the appeal process. Pat Donehue moved to accept the additions to the appeal process and the minor changes in the *CMAAA Procedure for Service Termination or Denial*. Charlotte Medley seconded the motion; motion passed.

After much discussion, Jim Weaver reluctantly moved to direct staff to look at different locations to serve the Camden County Area should the Camden County Senior Citizens Association refuse to sign the FY10 Letter of Agreement. James Kitterman seconded the motion; motion passed. There was no opposition to the motion.

### 5. Director's Report

- a. Copies of the revised Board by-laws were distributed for insertion into the Board Orientation Manuals.
- b. Dorothy Tesson from Callaway County resigned from the Board this month and August Garver resigned from the Board last month.
- c. Jean advised the Board of the new appointment of Margaret Donnelly for Director of the Missouri Department of Health and Senior Services and the appointment of Kathy Greenlee from Kansas as the U.S. Administration on Aging Assistant Secretary. Ms. Greenlee should have a solid background in the Older Americans Act programs.

- d. Flu “Pandemic” Preparation—Jean advised the Board of the actions taken by the Agency:
1. A communication “tree” has been developed to provide a system of communication from homes of Management Staff, Center Administrators and Care Coordinators should the Agency have to shut down.
  2. Software has been purchased to allow the fiscal staff and the Chief Executive Officer to access the office computer system from their homes, keeping essential financial services functioning.

Jean asked the Board to consider the question of staff payroll should there be a shut-down of one or any of our senior centers. After discussing the situation, Bob Raines moved to continue the regular pay for affected staff for a maximum of two weeks in the event of a widespread emergency; Robert Niebruegge seconded the motion. Motion passed.

The Board was assured that both home bound and congregate meal participants would receive their meals via blizzard pack. Congregate participants would have to notify the senior center of their need.

- e. Jean informed the Board of her upcoming trip to Oxford, Ohio to attend the “National Center for Long Term Care Business and Strategy in the Aging Network” meeting. The US Administration on Aging is absorbing the travel expenses for this trip.

Charlotte Medley, who will be retiring from the Board of Directors in FY2010, praised Jean Leonatti for her work as Chief Executive Officer and expressed the privilege to have been a part of the Board.

The meeting adjourned at 12:30p.